



GRADES 1st THROUGH 12th Application Process



1. **Complete the Online “New Student Application”** - All applications must be submitted online. To apply, please visit: www.redlionca.org/admissions
www.talloaksde.org/admissions

UPLOAD the following documents to the online application, or drop off the documents at the Admissions

Office in Red Lion’s Upper School building.

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| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Behavioral Log from School |
| <input type="checkbox"/> Most Current Report Card | <input type="checkbox"/> Immunizations Record |
| <input type="checkbox"/> Last School Year Report Card | <input type="checkbox"/> Current Physical |
| <input type="checkbox"/> Current Standardized Testing | <input type="checkbox"/> IEP or 504 Plan (if applicable) |

2. **Placement Testing** - Once we have all your records for your application, the Admissions Office will call you to schedule placement testing. Placement testing times will vary for each grade level. We suggest that your child eats a healthy breakfast and that you pack your child a snack and a bottle of water. A New Student Application fee of \$125 is due at the time of student placement testing.

Approximate Placement Testing Times

1st, 2nd, and 3rd Grade: 1 1/2 hours to 2 hours

4th and 5th Grade: 2 to 3 hours

6th through 12th Grade: 2 1/2 hours to 3 hours

3. **New Family Interview** - Once **all required documentation is received and placement testing is completed**, all new students are required to meet with an administrator of their prospective schools.

- *Red Lion Christian Academy* applicants:

Grades 1st-5th will interview with Mrs. Laura Helton, Director of Lower School Operations.

Grades 6th-12th will interview with Mr. Sam Osbourn, Principal.

- *Tall Oaks Classical School* applicants will interview with Mr. Jonathan Jones, Principal.

Prior to meeting with the TOCS Principal, you must read **An Introduction to Classical Education** by Christopher A. Perrin, which can be found at www.talloaksde.org/procedures.

4. **Acceptance and Enrollment** - Within one week following your new family interview, you will receive notification of your child’s placement status. At that time, you will be invited to go onto the school’s website to enroll your child and electronically sign the Parent Agreement.

Two steps are required to complete enrollment:

- Complete enrollment on www.Renweb.com and sign the Parent Agreement.
- Complete enrollment for FACTS Tuition Management on www.factsmgt.com and pick a tuition payment plan.

5. **Health Forms** - The State of Delaware requires the immunization form and current physical form to be **in the student’s file prior to the first day of school**. If we do not have the proper forms, your student will NOT be allowed to start. If you have any questions concerning medical records, please contact the head nurse at 302-834-5020, extension 828.

ACCEPTANCE IS NOT COMPLETE UNTIL ALL TRANSACTIONS HAVE TAKEN PLACE.